

**AGENDA FOR THE CITY COUNCIL BUSINESS MEETING
COUNCIL CHAMBERS
THURSDAY, FEBRUARY 1, 2018
7:00 P.M.**

There will be a pre-meeting of the City Council at 6:30 pm in Conference Room A. No Council actions are taken at pre-meetings. Pre-meetings are open to the public.

PRESENTATION: Mayor's Recognition of Excellence Award to Phyllis VonHerrlich for her Contributions and Commitment to Our Community.

PUBLIC HEARING: Historic District Review Board quorum amendment.

PUBLIC HEARING: Land Use ordinance, contract rezoning amendment.

PUBLIC HEARING: Maple Street parking amendment.

PUBLIC COMMENTS ON ITEM LISTED ON THE AGENDA:

CONSENT AGENDA:

18-011 City Manager (Bureau of City Clerk)

BE IT ORDERED, that the minutes of the City Council Regular Meeting held January 18, 2018, submitted by the City Clerk's office be approved.

18-012 City Manager (Bureau of City Clerk)

BE IT ORDERED, that the minutes of the City Council Special Meeting held January 25, 2018, submitted by the City Clerk's office be approved.

18-013 Mayor

BE IT ORDERED, that Deborah Caldwell be appointed to the Board of Zoning Appeals said term to expire February 2, 2020.

18-014 Mayor

BE IT ORDERED, that Patrick Paradis be appointed to the Board of Zoning Appeals said term to expire February 2, 2021.

18-015 Mayor

BE IT ORDERED, that Cecil Munson be appointed to the Board of Zoning Appeals said term to expire February 2, 2021.

18-016 Mayor

BE IT ORDERED, that Leon Cranmer is hereby reappointed to the Fort Western Board of Trustees, said term to expire October 31, 2020.

18-017 Mayor

BE IT ORDERED, that Kyia Bryant is hereby appointed as a member of the Parking District governing board, said term to expire February 2, 2023.

18-018 Mayor

BE IT ORDERED, that Jebediah R. Davis is hereby appointed as a member of the Parking District governing board, said term to expire February 2, 2023

18-019 Mayor

BE IT ORDERED, that Louise Lerley be reappointed to the Registration Appeals Board, said term to expire December 31, 2020.

18-020 Mayor

BE IT ORDERED, that Thomas Doore be reappointed to the Registration Appeals Board, said term to expire December 31, 2020.

18-021 Mayor

BE IT ORDERED, that Linda Hadley-Rood be reappointed to the Registration Appeals Board, said term to expire December 31, 2020.

18-022 Mayor

BE IT ORDERED, that Ansley Sawyer be appointed to the Registration Appeals Board, as an alternate member, said term to expire December 31, 2020.

18-023 City Manager

BE IT ORDERED, that the City Manager is hereby authorized to accept grant funding in the amount not to exceed \$6,000.00 from Inland Fisheries & Wildlife for the 2018 ATV Enforcement Grant. Grant funding will be utilized to provide directed ATV Enforcement. Local match to consist of use of departmental ATV, fuel, and supervisors' time administering said grant equaling a value of \$1,900.00.

OLD BUSINESS AND TABLED MATTERS

SECOND READING (ORDINANCES)

17-124 Mayor and Council (Tabled from 1/18/2018)

BE IT ORDERED, that the following question be submitted to the voters at the Municipal Election to be held November 7, 2017, which question shall read as follows:

“Shall a Charter Commission be established for the purpose of revising the Municipal Charter?”

BE IT FURTHER ORDERED, that the election of members to the Charter Commission be held November 7, 2017, and

BE IT FURTHER ORDERED, that the Charter Commission members be elected as follows:

“One Charter Commission member shall be elected from each ward in the same manner as a municipal officer.”

BE IT FURTHER ORDERED, that nomination petitions for any one candidate shall be assembled and united into one petition and filed with the City Clerk no earlier than the first Tuesday in August (8/1/2017) nor later than 4:30 p.m. on the third Tuesday in August (8/15/2017).

The City Council shall appoint three additional members to the Charter Commission after the election has occurred.

NEW BUSINESS

PART I – ORDERS AND RESOLVES

18-024 City Manager

WHEREAS, the City of Augusta has accepted ownership of a prominent parcel of land known as Howard Hill; and,

WHEREAS, the City has entered into a Project Agreement with the State of Maine Land for Maine’s Future Program, the Maine Department of Inland Fisheries and Wildlife and the Kennebec Land Trust; and,

WHEREAS, the City has granted a conservation easement to be held by the Kennebec Land Trust for conservation of said property; and,

WHEREAS, the Augusta Conservation Commission has presented a Management Plan to the City Council.

NOW THEREFORE BE IT ORDERED, that the Howard Hill property is hereby designated as a city park to be regulated consistent with city ordinances; and,

THAT, the City Council hereby adopts the name Howard Hill Historical Park for said property; and,

THAT, the City Council hereby accepts and adopts the Howard Hill Historical Park Management Plan as recommended by the Augusta Conservation Commission; and,

THAT, the City Council encourages the continued involvement of the Augusta Conservation Commission with city staff and interested groups and individuals to explore funding and volunteering opportunities as well as assist in the development and management of said property; and,

THAT, the City Council authorizes the City Manager and his designees to coordinate the management of said property with the Conservation Commission, the Kennebec Land Trust, city departments and related organizations; and,

THAT, the City Council hereby authorizes the City Manager to expend funds from the designated account(s) for the development and management of said property consistent with the conservation, easement, and stewardship agreements.

18-025 Mayor and Council

WHEREAS, a minor reorganization is necessary at this time to best serve the citizens of Augusta; and

WHEREAS, the Code Enforcement Bureau needs three full-time Code Enforcement Officers to deal with new regulations and dramatically increased development activity in the last several years; and

WHEREAS, no new funding is needed to fund the position, at this time;

NOW THEREFORE BE IT ORDERED, that the City Council of the City of Augusta authorizes the creation of a new full-time Code Enforcement Officer position in the Department of Development Services.

18-026 City Manager

BE IT ORDERED, that the City Manager is hereby authorized to issue a request for proposals for the redevelopment of the City-owned properties at 115 (Map 28 Lot 112) and 117 (Map 28 Lot 111) Bridge Street.

BE IT FURTHER ORDERED, that City Council shall review submitted proposals and reserve the right to accept or reject any or all of them.

18-027 City Manager

BE IT ORDERED, that the City Manager is hereby authorized to sign a Collective Bargaining Agreement between the City of Augusta and the National Fraternal Order of Police (Patrol Division) employees consistent with City Council guidance and effective July 1, 2017 through June 30, 2019.

18-028 City Manager

BE IT ORDERED, that the City Manager is hereby authorized to sign a Collective Bargaining Agreement between the City of Augusta and the National Fraternal Order of Police (Patrol Supervisor Division) employees consistent with City Council guidance and effective July 1, 2017 through June 30, 2019.

NEW BUSINESS

PART 2 – ORDINANCES

FIRST READING - NO VOTE REQUIRED

18-029 Mayor and Council

WHEREAS, a quorum of the Historic District Review Board should not be more than a simple majority of members; and

WHEREAS, the Augusta Historic Preservation Design Manual is a guidance document that does not need to be referenced in ordinance.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Augusta amends the Land Use Ordinance as follows:

§ 300-316.5.F (7). Historic District Review Board. Quorum

- (a) The presence of ~~four~~ *five* Board members shall constitute a quorum. All members, other than the Chairperson, are permitted to make and second motions; and all members present, unless abstaining, may participate in the discussion and deliberation. No meeting of the Board shall be held, or once begun, shall be continued, without a quorum as established in this section. The Board shall act by majority vote of the members present.

§ 300-316.5.O (2). Standards of Evaluation. Reconstruction, renovation and alteration.

- (j) Contemporary design for alterations and additions to existing properties is permitted when it does not destroy significant historical, architectural or cultural material, and the design is compatible with the size, scale, material and character of the property, neighborhood or environment. In particular, modern energy systems and their features (solar panels, heat pumps, etc.) shall be allowed to be incorporated into properties with an effort to make them fit into the character of the property and neighborhood as best as possible. *For examples see the Augusta Historic Preservation Design Manual, Pt. II, pp. 42-43 and Pt. III, pp. 53-55.*

18-030 Mayor and Council

WHEREAS, a landowner has requested a contract rezoning of his parcel in order to accommodate a new business; and

WHEREAS, the Planning Board held a public hearing and unanimously recommended that the parcel be contract rezoned.

NOW THEREFORE BE IT ORDAINED, that the City Council of the City of Augusta amends the Land Use Ordinance, within the Augusta Code of Ordinances, as follows:

Assessor's Map 5 Lot 110A, zoned Rural River District (RR) shall be Contract Zoned in accordance with Section 300-106.B (d)[1] of the Augusta Land Use Ordinance to allow all of the same uses as the Rural River district, and add the use "Auto Repair/Service (no sales)" as a permitted use. The landscape bufferyard standards abutting parking lots with 6 or more spaces shall be reduced from bufferyard D (45 foot with) to bufferyard B (20 foot width). All other standards, including but not limited to, lot dimensions, setbacks, street graphics, and building height shall remain the same as the Rural River district.

18-031 Councilors Elliott and Conti

BE IT ORDAINED, by the City Council of the City of Augusta, as follows:

That Chapter 270 section 35 Schedule of no parking or restricted parking areas, of the Revised Code of Ordinances 1990, as amended; be further amended by adding the following:

Maple Street:

No parking on the east, northeasterly side for the entire length.

COMMUNICATIONS

Committee Reports
City Manager's Report

Respectfully submitted,
Roberta L. Fogg, City Clerk
January 29, 2018

Committee Membership Application

Home > City Government > City Government > Boards, Commissions & Committees > Committee Membership Application

Interested in serving your community by volunteering on a board, committee or commission? Please complete the following form, and the webmaster will refer it to the appropriate department for further action. Be sure to fill out the form completely or we may be unable to properly respond. All applications expire 24 months from submittal date, unless renewed by the applicant.

Name:

Deborah S. Caldwell

Address:

Address Line 2:

City or Town:

Augusta

State or Province:

Maine

Zip or Postal Code:

04030

Phone:

Email:

Board, Committee or Commission:

Select Zoning Appeals

Reason for seeking appointment:

Suggested by the Mayor W. Rollins

Education, training or experience relevant to appointment sought and any prior service on community boards:

*Planning Board, Farmingdale
accredited property inspector at one time
(Ran for select board there, once, and LOST)*

Special skills, knowledge, talents, insights, or point of view that you might offer to the Board or Committee and any objectives you may have for the position:

*one-time realtor - very short - but always
interested in property ownership & attending problems*

I'm not a robot reCAPTCHA
Privacy · Terms

Submit Reset

The City of Augusta, ME does not discriminate on the basis of age, race, sex, religion, creed, national origin, color, physical or mental handicap. The Mayor and City Council, or the appropriate appointing body, will seek to make balanced and representative appointments to all citizen boards and committee.

[Home](#) [Departments](#) [City Government](#) [Community](#) [For Visitors](#) [Fort Western](#) [How Do I? \(FAQ\)](#)

City of Augusta
16 Cony Street
Augusta, ME 04330

Website By Revize Login

info

From: noreply@augustamaine.gov
Sent: Sunday, January 7, 2018 5:48 PM
To: info
Subject: Committee Membership Application

Follow Up Flag: Follow up
Flag Status: Flagged

Name = Kyia Bryant

Address =

Address_Line_2 =

City_Town = Augusta

Stat_Prov = ME

Zip_Postal_Code = 04330

Phone :

Email :

Board, Committee or Commission = Parking District

Reason for Seeking Appointment = I have been asked to participate

Education, training or experience relevant to appointment sought = Active member of the Augusta Downtown Alliance

Special Knowledge, Skills, Talents, Insights or Points of View = Downtown resident

info

From: noreply@augustamaine.gov
Sent: Friday, January 5, 2018 10:58 AM
To: info
Subject: Committee Membership Application

Follow Up Flag: Follow up
Flag Status: Flagged

Name = Jedediah R. Davis

Address =

Address_Line_2 =

City_Town =

Stat_Prov = Maine

Zip_Postal_Code = 04240

Phone

Email :

Board, Committee or Commission = Parking District

Reason for Seeking Appointment = To assist the Augusta community in finding economical ways to continue funding this department

Education, training or experience relevant to appointment sought = I am currently a branch manager for Key Bank. I have 10+ years banking experience.

Special Knowledge, Skills, Talents, Insights or Points of View = Have served on several community boards

info

From: noreply@augustamaine.gov
Sent: Friday, January 26, 2018 10:48 AM
To: info
Subject: Committee Membership Application

Follow Up Flag: Follow up
Flag Status: Flagged

Name = Ansley Sawyer

Address =

Address_Line_2 =

City_Town = Augusta

Stat_Prov = ME

Zip_Postal_Code = 04330

Phone =

Email =

Board, Committee or Commission = Registration Appeals Board

Reason for Seeking Appointment = Help the City

Education, training or experience relevant to appointment sought = Lithgow Trustee

Conservation Commission

Howard Hill

Augusta Food Bank

Special Knowledge, Skills, Talents, Insights or Points of View = Fair reviews



THE CITY OF AUGUSTA

Roberta L. Fogg, City Clerk

To: William Bridgeo, City Manager
From: Roberta Fogg, City Clerk
Date: January 29, 2018

Re: Reappointments to the Registration Appeals Board

The City of Augusta is required by State Statutes to have an appeals board to hear grievances by individuals regarding voter registration issues.

In accordance with Title 21-A, Municipalities with a population of 5,000 or more must have a Registration Appeals Board, to hear appeals of persons aggrieved by a decision of the Registrar of Voters to either remove a name from the voting list or refuse to place a name on the voting list.

The committee consists of a three-member committee, plus two alternates. Serving three-year terms, except the Chair, who is nominated by the Clerk and appointed by the City Council for a four-year term.

The three current members whose terms expired December 31, 2017 have all agreed to remain on the board. Linda Hadley-Rood has been on the board since 1995; Louise Lerley has been on the board since 1999 and Thomas Doore has been on the board since 2007.

I hereby propose the following reappointments to the Registration Appeals Board.

BE IT ORDERED, that Thomas Doore be reappointed to the Registration Appeals Board said term to expire December 31, 2020.

BE IT ORDERED, that Louise Lerley be reappointed to the Registration Appeals Board said term to expire December 31, 2020.

BE IT ORDERED, that Linda Hadley-Rood be reappointed to the Registration Appeals Board said term to expire December 31, 2020.

This board is currently short one alternate position. I propose a new appointment for that position, Ansley Sawyer. Mr. Sawyer is currently a member of our elections team as a ballot clerk and has submitted an application for this position.

BE IT ORDERED, that Ansley Sawyer be appointed to the Registration Appeals Board, as an alternate member, said term to expire December 31, 2020.